



Guidelines for Visitors and Tours

Thank you for your interest in Glacial Lakes Energy, LLC. We are committed to maintaining a safe, healthy environment for our employees and visitors.

1. All visitors/tour groups must register at the Administration Office. No visitors are allowed beyond the Administration Office without permission from the Administration Office.
2. Visitors/Tour Representatives will be requested to read and sign a Waiver. **As a Visitor(s)/Tour Representative, you are accepting full responsibility for the safety of all members of your tour group.**
3. Disruptive or non-accommodating visitors will be escorted to the main office and may be asked to leave.
4. No smoking or open flames are permitted throughout the entire facility.
5. Should an emergency arise during your tour follow the instructions from your tour leader.
6. Children under the age of 12 will not be allowed to tour the facility due to liability reasons. Children under the age of 18 must have one adult for every 5 children.
7. GLE will divide the group into appropriate sizes as deemed necessary.
8. Stay together with the group. Your tour leader will stop frequently and provide you time to ask questions.
9. You may be required to wear hard hat and safety glasses with side shields, which GLE will provide.
10. No open-toed shoes or high heeled shoes—prefer low heel tennis shoe style.
11. You must wear pants (shorts or cut offs will **NOT** be permitted). Shirts are required.
12. Do not touch any equipment, machinery, process equipment, chemicals, etc unless you receive permission from the tour guide to do so.
13. Watch out for hoses, electrical cords, pallets, and any other obstructions that may present a trip hazard.
14. Do not enter caution taped (red and/or yellow) areas under any circumstances.
15. During the tour you may be required to walk over steps, uneven terrain and gratings that may present a trip hazard.
16. You may be exposed to high levels of noise in various locations of the plant
17. You may be exposed to various non-hazardous odors.
18. You will be exposed to truck traffic in certain locations.
19. You may encounter the following allergens:
 - a. High level of corn dust in various areas
 - b. Penicillin
 - c. Virginia Mycin
 - d. Terramycin
 - e. Other natural pollens
20. You will need to be observant of overhead work areas and low hanging physical obstructions such as piping, etc.
21. GLE reserves the right to decline tour requests should conditions warrant.