



Maintenance Technician

Reports To: Maintenance Lead
FLSA Status: Non-Exempt
Department: Maintenance

JOB RESPONSIBILITIES:

Maintenance Technicians are responsible for the preventative maintenance and repair of all process plant, utility plant equipment, buildings, and grounds as directed by the Maintenance Lead/Manager.

ESSENTIAL JOB FUNCTIONS

- Repair and maintain machinery and equipment including but not limited to: Pumps, rolling stock, electrical components, tanks and vessels and pipe welding, heat exchanges, grain/elevator equipment, building and grounds, and other various equipment.
- Preventative maintenance and minor repairs on wheeled equipment at the plant.
- Competent in the safe operation of wheeled loader, skid-steer, forklift, and track mobile.
- Will work flexible hours to accommodate operations and be able to meet call-in requirements as needed.
- Maintain self awareness on safety issues and requirements and report any safety concerns immediately to your supervisor and safety coordinator.
- Work cooperatively and support plant maintenance personnel, and contractors to achieve completion of workload in a safe, efficient manner.
- Additional duties as assigned.

EXPECTATIONS

- Actively promote GLE's Vision, Mission, Values and Guiding Principles with team members, outside vendors, and customers.
- Work cooperatively with other departments so as to have an efficient Maintenance Department.
- Work closely with production and maintenance personnel to reduce or eliminate down time.
- Support efforts to maximize production through creative problem solving, adaptation, and correction of process bottlenecks.
- Communicate maintenance performance to the Maintenance Lead/Manager and carry out all directives from the Maintenance Lead/Manager.
- Effectively communicate with Maintenance team and other departments to keep them informed and resolve issues.
- Maintain a high level of customer service and friendly atmosphere.
- Focus on continuous improvement in all aspects of the job.
- Promote GLE in the community.
- Maintain a team environment with all other plant departments

KNOWLEDGE AND SKILLS:

Experience:

- Must have working knowledge of maintenance procedures for centrifuges, drying equipment, boilers, cooling towers, chillers, air compressors, pumps, valves, electrical circuits and equipment and 4-20 milliamp instrumentation.
- Must have one (1) to two (2) years of experience within the maintenance field or related fields, experience in ethanol plants highly desirable.
- Must have experience with computer programs such as MS Word and Excel.
- Knowledge of OSHA and EPA regulations are also a requirement.

Education: High School diploma or equivalent required. Additional training in Mechanical, Heating/Cooling, Electrical, Building Trades/Maintenance, Environmental Controls and/or Certified Welder is preferred.

Interpersonal:

- Must be able to work in and contribute to a team environment.
- Is willing to lead by example and demonstrate servant-leadership.
- Is willing to resolve problems in a respectful manner.
- Individual desires to promote the collective interests of the team more than self-interest.

Skills:

- Has technical expertise in functional area.
- Must be a self-starter, highly organized; able to work well within all levels in the organization.
- Must be able to assimilate information quickly and accurately in order to make effective day-to-day maintenance decisions.

PHYSICAL DEMANDS AND WORK ENVIRONMENT:

While performing the essential duties of this position, the Team Member will be exposed to moving, mechanical parts, dusty conditions, high noise levels, internal and external temperature/weather conditions, and exposed to chemicals. Qualified individuals will work at heights, be able to adapt to 12 hour workdays, and be able to meet call-in requirements as needed. Specific Physical requirements include:

- Occasionally working on confined spaces
- Occasionally lifting weights of sixty (60) pounds or less.
- Climbing several flights of stairs and ladders up to 175 feet
- Opening valves.
- Occasionally bending, twisting, and turning while lifting weights of less than fifty (50) pounds.
- Occasional lifting of weights greater than fifty (50) pounds.
- Data entry while seated for greater than one (1) hour.
- Walking up to one (1) mile per day.
- Pushing brooms, shovels, etc.
- Working at heights, in confined spaces, and at temperatures from -20 to +100 degrees.
- Standing for extended periods of time.