



Grain Specialist

Reports To: Commodities Supervisor
FLSA Status: Non-Exempt
Department: Grain Commodities

JOB RESPONSIBILITIES:

This person will be responsible for running the corn dryer, blending and grading of grains and overseeing the loading & unloading of trucks and rail for DDGs and Ethanol.

ESSENTIAL JOB FUNCTIONS

- Responsible for blending grain to specification, overseeing truck loading & unloading, grain grading, and rail load out for DDGs and Ethanol.
- Responsible for achieving goals set out by the Grains Department.
- Responsible for the proper grading of grains.
- Responsible for overseeing the loading and unloading of trucks and rail for DDGS and Ethanol.
- Operating heavy equipment (i.e. pay-loader, track mobile, etc.)

EXPECTATIONS

- Responsible for the commercial level grain blending.
- Establishes policies and procedures required to ensure proper operation of corn dryer and grain grading.
- Uses good judgment in advising activities and operating parameters for the corn dryer.
- Communicate corn dryer performance to the Plant Manager and the Director of Commodities.
- Effectively communicate with other departments to keep them informed and resolve issues relating to the corn dryer and grain receiving.
- Participates in maintenance planning to determine proper operation of corn dryer.
- Will be responsible for teaching others in the operation of the corn dryer, grain grading, and grain receiving.
- Maintain a high level of customer service and friendly atmosphere with internal team members, producers, and transportation personnel.
- Focus on continuous improvement in all aspects of the job.
- Promote GLE in the community.
- Maintain a team environment with all other plant departments
- Other duties as assigned by Grains or production managers.

KNOWLEDGE AND SKILLS:

Experience:

- Prefer 1 to 3 years experience in grain blending at a commercial level.
- Prefer 1 to 3 years experience in grain grading and sample retention.
- Prior experience working with producers and transportation personnel in grain receiving is highly desired.

Education: Must have High School Diploma or equivalent.

Interpersonal:

- Must be able to work in and contribute to a team environment.
- Is willing to teach others and open to learning new ways of performing the essential functions of the job.
- Is willing to resolve problems in a respectful manner.
- Individual desires to promote the collective interests of the team more than self-interest.

Skills:

- Technical expertise in functional area is highly desired.
- Must be able to operate heavy equipment such as pay-loader, track mobile, etc.
- CDL preferred.
- Must be a self-starter, highly organized; able to work well within all levels in the organization.
- Good public relations skills.
- Must be computer literate.

PHYSICAL DEMANDS AND WORK ENVIRONMENT:

- Must be able to manage confined space entry, climb ladders and steps and lift a minimum of 50 lbs.
- Must be able to adapt to outside work environments which could include cold, heat, wind, rain, snow and slippery surfaces.
- Individual will be exposed to high noise levels.
- Data entry while seated for greater than one (1) hour.
- Occasionally bending, twisting, and turning while lifting weights of less than fifty (50) pounds.
- Walking of two (2) or more miles per day.
- Standing for extended periods of time.
- Elevated work required.