



Job Description
Utility Operator

Reports To: Production Manager
FLSA Status: Non-Exempt
Department: Maintenance

Essential Duties and Responsibilities:

1. Learn and become familiar with all processes associated with the plant.
2. Learn and be able to operate DCS (Computer Control System) for the plant.
3. Learn startup, maintenance and shut down procedures for all physical plant units and utility systems.
4. Responsible for operational and maintenance requirements of the physical plant equipment and utilities including: water supply, boiler, cooling tower, air compressor, reverse osmosis, waste treatment plant, chiller, RTO, centrifuges, drum dryers, wet cake containment, all associated equipment.
5. Responsible for water chemistry maintenance for water supply to the plant, boiler, cooling tower, reverse osmosis, and waste treatment units.
6. Responsible for maintenance or preventative maintenance tasks as needed or assigned by the production manager or his designee.
7. Perform additional duties as requested.
8. Keep timely and accurate logs relevant to duties performed.
9. Respond to collected data and make adjustments to optimize the equipment for which the utility operator is responsible.
10. Keep plant facilities clean.
11. Responsible for notifying Shift Lead of any equipment problems.
12. Complete any and all tasks assigned by your Supervisor.
13. Safe work practices are a condition of employment. Report any safety issue or problem to your supervisor and safety coordinator immediately.
14. Promote Glacial Lakes Energy, LLC in the community.
15. Maintain a team environment with all other plant employees.

Physical Demands & Work Environment:

Must be able to manage confined space entry, climb ladders and steps and lift a minimum of 50 lbs. Will be exposed to high noise levels. Continuous operation requires rotating shift work. Qualified individuals will work at heights, be able to adapt to 12 hour workdays, and be able to meet call-in requirements as needed. Elevated work required.

Education/Language Ability:

Individual must be able to add, subtract, multiply, and divide numbers. Individual must be able to work with fractions, metric system, percentages, and decimals. Individual must be able to read, write, and comprehend the English Language.